Bendigo TAFE library services
Changes to library services at Bendigo Charleston Road Campus

We have revised our services with the closure of the library at Bendigo Charleston Road Campus. A new daily library service will begin on Monday 8 October 2012.

A library staff member will be available Monday to Friday between 10.00am and 11.00am in the AR building at Bendigo Charleston Road Campus (access via information centre).

Revised services
During the one-hour period each day, a staff member will be available to:

• deliver library materials to students and staff upon request
• help students with research, referencing and general enquiries
• help students with access to computer accounts and printing.

A library staff member is also available for in-class library orientation sessions upon request. To organise a session, contact the library via email or phone.

Borrowing process
To reserve a book for delivery to the Bendigo Charleston Road Campus, visit http://library.bendigotafe.edu.au
You can access the library catalogue at home or via a computer in the open access area in AR building. To place a hold:

• find the book you wish to borrow, click ‘details’ and select ‘place hold’
• enter your student number in ‘borrower no.’ and type in the last four digits of your student number for the PIN
• select ‘Charleston Rd’ as the pick up venue
• select ‘place hold’ to finalise.

All holds placed on available resources the previous day will be delivered to Bendigo Charleston Road Campus the next day.

Return process
Library resources can be returned via the after-hours chute at the front of the AR building at Bendigo Charleston Road Campus or Bendigo City Campus Library.

Bendigo TAFE library contact details
Bendigo City Campus Library
Building P (entry via gate 9, McCrae Street)
Monday to Thursday 8.30am until 6.00pm
Friday 8.30am until 4.00pm
p. 03 5434 1516
e. library@bendigotafe.edu.au