

This form is only for the purpose of certifying that eligibility evidence has been sighted and that an applicant has stated their qualifications. It is not intended to constitute the sole process for assessing an individual's eligibility for the Victorian Training Guarantee.

**SKILLS FOR VICTORIA  
VICTORIAN TRAINING GUARANTEE  
EVIDENCE OF STUDENT ELIGIBILITY AND STUDENT DECLARATION**

**Section A** To be completed by an authorised delegate of Bendigo TAFE

I certify that in relation to: \_\_\_\_\_  
(Student's name)

I have sighted a copy of **one** of the following documents:

- An Australian Birth Certificate; **or**
- A current Australian Passport; **or**
- A current New Zealand Passport; **or**
- A naturalisation certificate; **or**
- A Temporary Protection Visa; **or**
- A green Medicare Card; **or**
- Formal documentation issued by the Australian Department of Immigration and Citizenship confirming permanent residence; **or**
- A signed declaration by a relevant referee

**and if** the student's **age is relevant to their eligibility** and the document produced from the list above does not include a date of birth, I have sighted a copy of **one** of the following documents:

- A current drivers licence; **or**
- A current learner permit; **or**
- A Proof of Age card; **or**
- A 'Keypass' card

If original documents are not provided at the time of enrolment, a certified copy is acceptable. Certified copies can be authorised by persons listed on the reverse side of this form.

Bendigo TAFE Representative:

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

**Section B** To be completed by the student (if relevant to the student's eligibility)

Name: \_\_\_\_\_

The highest qualification that I currently hold is:

\_\_\_\_\_  
(Include full title of qualification, eg. Certificate III in Aged Care; Intermediate VCAL, Year 10)

Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

The documentation that is collected and retained at the time of enrolment will be used in accordance of the Privacy Act 2000, the Education and Training Reform Act 2006 and Higher Education Support Act 2003.

## Authorised persons include:

- a justice of the peace or a bail justice
- a public notary
- an Australian lawyer (within the meaning of the Legal Profession Act 2004)
- a clerk to an Australian lawyer
- the prothonotary or a deputy prothonotary of the Supreme Court, the registrar or the deputy registrar of the County Court, the principal registrar of the Magistrates' Court or the registrar or the deputy registrar of the Magistrates' Court
- the registrar of probates and the assistant registrar of probates
- the associate to a judge of the Supreme Court or of the County Court
- the secretary of a master of the Supreme Court or of the County Court
- a person registered as a patent attorney under Chapter 20 of the Patents Act 1990 of the Commonwealth
- a member of the Police Force
- the sheriff or deputy sheriff
- a member or a former member of either House of the Parliament of Victoria
- a member or a former member of either House of the Parliament of the Commonwealth
- a councillor of a municipality
- a senior officer of a council as defined in the Local Government Act 1989
- a registered medical practitioner within the meaning of the Medical Practice Act 1994
- a registered dentist within the meaning of the Dental Practice Act 1999
- a veterinary practitioner
- a pharmacist
- a principal in the (State) teaching service
- the manager of a bank
- a member of the Institute of Chartered Accountants in Australia or CPA or the National Institute of Accountants
- the secretary of a building society
- a minister of religion authorised to celebrate marriages (not a civil celebrant)
- a person employed under Part 3 of the Public Administration Act 2004 with a classification that is prescribed as a classification for statutory declarations, or who holds office in a statutory authority with such a classification
- a fellow of the Institute of Legal Executives (Victoria)