TafeVC Access Flowchart

START

TafeVC user?

No → Not all BRIT students are TafeVC users. Contact your facilitator

Yes

First time user?

Yes → Use the username and generic password provided by your facilitator.

No

Log in to TafeVC

TafeVC login works OK?

Yes → **Access content on TafeVC. Complete activities as instructed by facilitator** Change the generic password and set up the 'secret question' so that you can be sent an email with new log-in details if needed.

No

Username correct?

No → Your TafeVC user name is your BRIT Student ID. Sample: ABC12345678

Yes

Have you changed the password?

Yes → Can you remember what you changed it to?

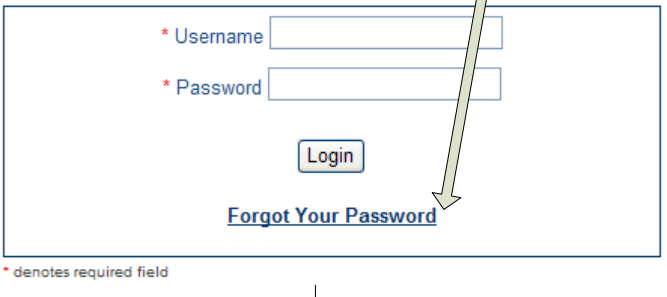
No → Can you access your email account?

Yes → Use the 'Forgot your password' link on the log-in screen

No

Does the password supplied work?

No → Your password will need to be reset. Contact TafeVC administration by emailing: tafevcvista@britafe.vic.edu.au
Your request will be handled as soon as practical. However, allow up to 1 working day for response

Yes

A new password will be sent to your email account. Use the new password to access the TafeVC, and then change the password to something you can remember.