

Parking Permit - Apply, Cancel or Replace

Details are available on the Facilities Intranet page.

Completed applications should be forwarded to the either:

- Institute Security email: institutesecurity@kangan.edu.au

To apply for a parking permit, complete Section 1.

To notify of a cancellation of a parking permit, complete Section 2.

To request a replacement of a parking permit, complete Section 3.

Section 1: Applicant Details	
Name:	
Student? Yes / No If yes, please provide student number	
Staff member? Yes / No? If yes, please provide your manager's name.	
Staff Member Home Campus	<input type="checkbox"/> Bendigo City <input type="checkbox"/> Broadmeadows <input type="checkbox"/> Charleston Road <input type="checkbox"/> Docklands <input type="checkbox"/> Echuca <input type="checkbox"/> Essendon <input type="checkbox"/> Moonee Ponds <input type="checkbox"/> Richmond
Emergency Contact Name:	
Emergency Contact Mobile No.:	
Vehicle Information :	Make Model Year
Section 2: Cancellation	
<input type="checkbox"/> Permit Cancellation Cancelled permits must be enclosed with this form	Please cancel my existing permit that I have returned with this form. Signed: Date:
Section 3: Replacement	
Replacement Permit <input type="checkbox"/>	Reason for Replacement Lost <input type="checkbox"/> Stolen <input type="checkbox"/> Damaged* <input type="checkbox"/> *(If permit is damaged, return with this form)
Circumstance: I understand that all lost and stolen permits are recorded on a database. Traffic officers do regular car park checks for these permits and, if found, further action may be taken.	
Signed: Date:	



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Office Use Only

New Permit Issued – Permit No:

Replacement Permit No:

Cancelled Permit Returned

Damaged Permit Returned

Authorised By:

Signed:

Date: